

# ORIENTEERING ACT

## 50<sup>th</sup> Annual General Meeting

**DATE:** Monday 19 April 2021  
**TIME:** 8pm  
**VENUE:** Wesley Uniting Church, National Circuit, Forrest

### MINUTES

#### 1. Welcome/Apologies

Present: Phil Walker, Stephen Goggs, Peter Miller, Geoff Wood, David Hogg, Susanne Harrysson, Valerie Barker, Jane Barnett, John Sutton, Tate Needham, Bill Jones, Bob Mouatt, John Scown, Ann Scown, John Foster

Apologies: Bryant Allen, Tara Melhuish, David Stocks, Matthew Stocks, Edith Gray

*Note: In connection with a motion referred to in these minutes the shorthand style 'AB/CD/Carried' means Moved by [initials of person], Seconded by [initials of person], Carried unanimously.*

Election of minutes secretary for the AGM: Stephen Goggs (PW/VB/Carried)

Nomination of verifiers for the minutes: David Hogg (VB/JF/Carried), John Scown (AS/VB/Carried)

#### 2. Minutes

Minutes of the 49<sup>th</sup> AGM were available at the meeting. The minutes were accepted as an accurate record of that meeting (BM/BJ/Carried).

Business arising from those minutes: David queried whether an informal review of the association's accounts was conducted prior to the audit. Phil noted that the Board was moving to establish a small Finance Sub-Committee for this type of task.

#### 3. Annual Report

President's Report: Phil thanked Geoff for the preparation of a detailed annual report which was available at the meeting. From his report included in that document he highlighted the success of the association in meeting the challenges posed in 2020 by the bushfires and the pandemic, including the changes (recognised by the Minister's Award for Innovation) that allowed for our safe return to sporting activity sooner than many other sports had been able to achieve. He noted that we had been able to draw on accumulated reserves to continue to fund the good work of the office manager during the pandemic period.

Treasurer's Report: Peter thanked Geoff for his considerable assistance during the year in managing the finances of the association, which are still in good shape.

- From the financial statement included with the annual report Geoff noted that a line item of \$20000 attributable to 'ACT Cash flow boost' helped to reduce the overall deficit to under \$3000. There was some uncertainty about this item which appears to have been a form of Commonwealth Government assistance for businesses during the COVID-19 pandemic. It is expected that this will also be reflected in the next quarterly BAS return, but if it is not we should follow up with the auditor.
- Ann queried why the modest costs associated with the annual presentation event did not appear. Peter suspected it was simply a case of miscoding.
- In response to a query about lower interest revenue, Peter indicated that while interest rates generally are at an all-time low, we had possibly missed an opportunity to reinvest some funds at a marginally better rate.

- Ann questioned why Australian Championships revenue appeared in 2020. Geoff noted that finalisation of the tri-State allocation of the surplus from Oceania 2019, especially accounting for GST, had not occurred until 2020.
- Geoff also noted the auditor had suggested that for ease of accounting OACT might benefit from moving from MYOB to Quickbooks.

Other officers' reports: Stephen reported that once our schools and SC-ORE programs had recommenced in 2020, they continued to be very popular, but the lingering issue (also faced by many other sports) is converting school-based interest into ongoing participation in community sport. One positive sign is that the families of students who have enjoyed primary school SC-ORE have asked if there will be an equivalent for high school years. Susanne is developing a proposal for this, with a view to implementing it in the Spring.

John Scown volunteered to undertake some final editing of the annual report to address typographical errors and some omissions in incomplete tables. Subject to that, the meeting accepted the annual report (BM/JB/Carried).

#### **4. Audited Financial Statements**

Phil noted that there had been some very minor corrections to the audited financial statements since they were published on the website, including for example removing a reference in a note to the association publishing books and magazines. Note h) in the report appears to have some incomplete generic date fields. Subject to the auditor clarifying the line item in connection with the ATO Cash flow boost and adjusting note h), the meeting accepted the audited accounts (PW/PM/Carried).

#### **5. Election of Board Members**

Prior to discharging the 2020 Board, Phil noted that Ann Scown and Bryant Allen had indicated they did not intend to stand for re-election. Phil moved a vote of thanks to them for their strong contribution to the Board over many years, which was carried by acclamation. The Board was discharged (PW/VB/Carried).

Election of the chairperson for the Board elections: Geoff Wood (AS/BM/Carried)

Geoff moved that in accordance with Clause 24 of the Constitution, the Board of the Association for 2021 shall consist of the President, the Secretary and the Treasurer, and up to 6 ordinary Board members elected at the AGM. (BJ/JSutton/Carried).

Uncontested nominations for the following positions were received for, and accepted by, the following people, who were duly elected.

<b>Position</b>	<b>Nominee</b>	<b>Mover</b>	<b>Secunder</b>
President	Phil Walker	VB	SG
Secretary	Stephen Goggs	PW	VB
Treasurer	Peter Miller <sup>^</sup>	PW	VB
Ordinary members	Tara Melhuish <sup>*</sup>	PW	SG
	David Stocks <sup>*</sup>	PW	SG
	Edith Gray <sup>*</sup>	PW	SG
	Valerie Barker	PW	AS
	Jane Barnett	VB	PW
	Tate Needham	PW	SG

\* Phil confirmed these nominees in absentia had indicated their willingness to be elected.

<sup>^</sup> Peter indicated he would be happy to stand aside in due course if another person is willing to take over the role of Treasurer.

Phil resumed the chair.

**6. Appointment of the Auditor**

The meeting agreed to reappoint Christine Reid and Nikki George Pty Limited as auditors for 2021 (GW/PM/Carried).

**7. Any other business**

In accordance with Clause 7 of the Constitution, the Association recognised the following as affiliated orienteering clubs of the Association for 2021: Abominable O-men, Bushflyers, Canberra Grammar School (Senior and Junior), Parawanga Orienteers, Red Roos, Weston Emus (BJ/VB/Carried).

Phil noted that to mark the 50<sup>th</sup> anniversary of the founding of the association, David Hogg had proposed a celebratory event to be held at Black Mountain in mid-May. Stephen will look into having this milestone for the association recognised as part of the Chief Minister's Canberra Gold program. BM offered to develop some publicity for the milestone.

Meeting closed 9.05pm.